

**Review of Charges 2021/22**  
**Adult Services**

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Daytime Support</b>	1:1 Support (3 hour session)	3 hour Session	64.00	65.00	2%	01/04/2021	Statutory	NB
	1:2 Active Support (3 hour session)	3 hour Session	30.00	31.00	3%	01/04/2021	Statutory	NB
	1:6 Respite & prevention (3 hour session)	3 hour Session	21.00	21.00	0%	01/04/2021	Statutory	NB
	2:1 Support (3 hour session)	3 hour Session	114.00	116.00	2%	01/04/2021	Statutory	NB
	Hire of Room (no equipment provided)	per hour	20.00	20.50	3%	01/04/2021	Statutory	ZR
	Hire of Sensory Room	per hour	3.38	3.45	2%	01/04/2021	Statutory	NB or SR
	Hourly cost of attendance outside of core hours	per hour	23.00	24.00	4%	01/04/2021	Statutory	NB
	Lunchtime meal	per meal	2.29	2.35	3%	01/04/2021	Statutory	SR
	Music, Art and Boom Groups	per session	5.50	6.00	9%	01/04/2021	Statutory	NB or SR
	Service User Transport (single or return journey) where this is part of assessed need	Single or Return Journey	20.00	20.00	0%	01/04/2021	Statutory	NB
	SMILE	per session	5.50	6.00	9%	01/04/2021	Statutory	NB or SR
<b>Money Management</b>	Court of Protection income	Annual Management Fee Yr 1	775.00	775.00	0%	01/04/2021	Statutory	NB
		Category 3 Property Management	300.00	300.00	0%	01/04/2021	Statutory	NB
		Category 4 Annual report	216.00	216.00	0%	01/04/2021	Statutory	NB
		Deputy for Health & Welfare	555.00	555.00	0%	01/04/2021	Statutory	NB
		Preparation of basic HMRC income tax return	70.00	70.00	0%	01/04/2021	Statutory	NB
		Preparation of complex HMRC income tax return	140.00	140.00	0%	01/04/2021	Statutory	NB
		Section 12, Fixed cost direction of travel	40.00	40.00	0%	01/04/2021	Statutory	NB
		Work up to court order date	745.00	745.00	0%	01/04/2021	Statutory	NB
		Yr2 & subsequent yrs	650.00	650.00	0%	01/04/2021	Statutory	NB
		Maximum charge per hour for work in relation to estates of deceased clients	per hour	115.00	115.00	0%	01/04/2021	Discretionary

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## Adult Services

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Urgent Response and Telecare Service: telecare equipment and monitoring form a call centre.</b>	URTS service - telecare level 1	Weekly	5.00	5.00	0%	01/04/2021	Discretionary	ZR or SR
	URTS service - telecare level 2	Weekly	10.00	10.00	0%	01/04/2021	Discretionary	ZR or SR
<b>Arrangement fees</b>	Annual charge for arranging homecare support for people who fund their own care	Annual	145.00	148.00	2%	01/04/2021	Discretionary	SR
	Weekly charge for arranging home care support for people who fund their own care.	Weekly	4.12	4.22	2%	01/04/2021	Discretionary	SR

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**Review of Charges 2021/22**  
**Children's Services**

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Corporate Parenting - ATTACH</b>	Additional Hours	per hour	62.50	65.00	4%	01/04/2021	Discretionary	SR
	Assessment	Per Assessment	125.00	640.00	412%	01/04/2021	Discretionary	SR
	Foundations for Attachment Group	Per Intervention	800.00	820.00	3%	01/04/2021	Discretionary	SR
	Non-Violent Resistance Group	Per Intervention	1,000.00	1,020.00	2%	01/04/2021	Discretionary	SR
	Nurturing Attachments Group	Per Intervention	1,250.00	1,275.00	2%	01/04/2021	Discretionary	SR
	Stories for Attachment Group	Per Intervention	500.00	550.00	10%	01/04/2021	Discretionary	SR
	Telephone Appointment	Per Half Hour	60.00	62.00	3%	01/04/2021	Discretionary	SR
	Therapy	per hour	125.00	128.00	2%	01/04/2021	Discretionary	SR
	VIG	Per Intervention	1,250.00	1,275.00	2%	01/04/2021	Discretionary	SR
	Compassion focused therapy group	Per Intervention		1,100.00	NEW	01/04/2021	Discretionary	SR
	Additional Hours	per hour	102.56	244.58	138%	01/04/2021	Discretionary	SR
	Assessment	Per Assessment	73.53	222.56	203%	01/04/2021	Discretionary	SR

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## Children's Services

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Corporate Parenting - Riverside Centre</b>	Climbing wall (tower) hire for one day within Oxfordshire	Per Day	780.00	800.00	3%	01/04/2021	Discretionary	SR
	First Staff member per half day (up to 3.5 hours).	Half day	230.00	230.00	0%	01/04/2021	Discretionary	SR
	First Staff member per whole day (3.5hrs- 7hrs)	Full day	300.00	300.00	0%	01/04/2021	Discretionary	SR
	Hire of Premises (cost of the building per day)	Per Day	70.00	100.00	43%	01/04/2021	Discretionary	SR
	Minibus hire to OCC approved groups	Per Day	85.00	90.00	6%	01/04/2021	Discretionary	SR
	Minibus per mile after first 100 miles per day	Per mile	0.25	0.30	20%	01/04/2021	Discretionary	SR
	Recharge rate for SEND & Meadowbrook Schools	per hour	25.00	27.50	10%	01/04/2021	Discretionary	SR
	Second staff member per half day	Half day	170.00	170.00	0%	01/04/2021	Discretionary	SR
	Second Staff member per whole day	Full day	240.00	240.00	0%	01/04/2021	Discretionary	SR
<b>Home to School Transport</b>	Contributions To School Transport (Per annum)	Over 3 Miles Pre and Post-16 Students	705.00	719.00	2%	01/04/2021	Discretionary	ZR
		Under 3 Miles Pre and Post-16 Students	378.00	386.00	2%	01/04/2021	Discretionary	ZR

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**Review of Charges 2021/22**  
**Environment & Place**

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Commons Registration Authority Charges</b>	Common searches	Per additional land parcel	1.00	1.32	32%	01/04/2021	Discretionary	NB
	Common searches (new Con290 form due 14/15 or after)	Initial Search	42.00	43.00	2%	01/04/2021	Discretionary	NB
	Corrective applications additional inquiry stage para 6	Per application	3,400.00	3,500.00	3%	01/04/2021	Discretionary	NB
	Corrective applications additional inquiry stage para 7	Per application	2,800.00	2,900.00	4%	01/04/2021	Discretionary	NB
	Corrective applications additional inquiry stage para 8	Per application	3,300.00	3,400.00	3%	01/04/2021	Discretionary	NB
	Corrective applications additional inquiry stage para 9	Per application	3,400.00	3,500.00	3%	01/04/2021	Discretionary	NB
	Corrective applications under Commons Act 2006 Schedule 2	Per application	1,080.00	1,110.00	3%	01/04/2021	Discretionary	NB
	Landowner statements and declarations (public rights of way)	Additional parcels beyond 7	75.00	80.00	7%	01/04/2021	Discretionary	EX
		Fee per application (3-4 land parcels)	315.00	325.00	3%	01/04/2021	Discretionary	EX
		Fee per application (5-7 land parcels)	360.00	370.00	3%	01/04/2021	Discretionary	EX
		Standard fee per application (incl up to 2 land parcels)	290.00	300.00	3%	01/04/2021	Discretionary	EX
	Supply of Highway (rights of way) related information	Written response to extensive enquiry	70.00	72.00	3%	01/04/2021	Discretionary	SR
		Written response to standard enquiry	50.00	52.00	4%	01/04/2021	Discretionary	SR

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Definitive Map and Commons</b>	As made, the Local Authorities (Recovery of Costs for Public Path Orders) Regulations 1993 <a href="http://modgov.sefton.gov.uk/modgov/Data/Cabinet%20Member%20-%20Technical%20Services%20(meeting)/20051109/Agenda/Item%2005.pdf">http://modgov.sefton.gov.uk/modgov/Data/Cabinet%20Member%20-%20Technical%20Services%20(meeting)/20051109/Agenda/Item%2005.pdf</a> Recovery of costs under DoE	Orders confirmed unopposed	3,500.00	3,600.00	3%	01/04/2021	Statutory	NB
		Orders confirmed - objections withdrawn	4,000.00	4,100.00	3%	01/04/2021	Statutory	NB
		Orders opposed - not proceeded with	4,225.00	4,325.00	2%	01/04/2021	Statutory	NB
		Orders opposed - submitted to SoS	5,100.00	5,225.00	2%	01/04/2021	Statutory	NB
<b>Excess Charges/ Penalty Notices/ Enforcement</b>	Bus Lane Camera Enforcement	Fines paid after 14 & up to 28 days	60.00	60.00	0%	01/04/2021	Statutory	NB
		Fines paid within 14	30.00	30.00	0%	01/04/2021	Statutory	NB
	Excess Charge Notices	Fines paid after 14 & up to 28 days	50.00	50.00	0%	01/04/2021	Discretionary	NB
		Fines paid within 14	25.00	25.00	0%	01/04/2021	Discretionary	NB
	Penalty Charge Notices - higher contraventions	Fines paid after 14 & up to 28 days	70.00	70.00	0%	01/04/2021	Statutory	NB
		Fines paid within 14	35.00	35.00	0%	01/04/2021	Statutory	NB
	Penalty Charge Notices - lower contraventions	Fines paid after 14 & up to 28 days	50.00	50.00	0%	01/04/2021	Statutory	NB
		Fines paid within 14	25.00	25.00	0%	01/04/2021	Statutory	NB
<b>Highways</b>	Agreement for temporary traffic counter on highway		35.00	36.00	3%	01/04/2021	Discretionary	NB
	Approving traffic Management plans and signage schedules	per hour	51.00	60.00	18%	01/04/2021	Discretionary	NB
	Private access protection road markings	Per application	128.00	150.00	17%	01/04/2021	Discretionary	NB

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Highways cont.	Directional Signage - New Developments	Agreement and authorisation/approval of sites and signs (per hour)	62.00	65.00	5%	01/04/2021	Discretionary	SR
		Design Services (per	62.00	65.00	5%	01/04/2021	Discretionary	SR
		Installation Supervision (per hour)	62.00	65.00	5%	01/04/2021	Discretionary	SR
	Charge to public utilities for outstaying prescribed and/or reasonable periods for their works in the highway.	Fixed under NRSWA.	Various as per scale of charges	Various as per scale of charges	n/a	01/04/2021	Statutory	NB
	Commuted fee for licence of private apparatus in the highway, including the admin cost of maintaining the licence record (S50)		£880 inspection fee for the first 200m and an additional fee of £168 for every 200m thereafter.	£1,070 inspection fee (including the first 200m and then £172 for every 200m or part thereof.	22%	01/04/2021	Statutory	NB
	Fixed Penalty Notice income from statutory undertakers for non-compliance with Sections 54, 55, 57, 70, 74 of the New Roads and Street Works Act (NRSWA)	Per Notice	120.00	120.00	0%	01/04/2021	Statutory	NB
		Discounted Rate	80.00	80.00	0%	01/04/2021	Statutory	NB
	Hoarding Consents	Initial Licence - one month occupation	138.00	141.00	2%	01/04/2021	Discretionary	NB
		Renewal - one month occupation	138.00	141.00	2%	01/04/2021	Discretionary	NB
		Retrospective Licence	£225 + enforcement hourly rate	£230 + hourly enforcement rate	2%	01/04/2021	Discretionary	NB

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Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Highways cont.	Oversailing Consents - structures oversailing the highway	Licence	357.00	365.00	2%	01/04/2021	Discretionary	NB
		Retrospective Licence	£561 + enforcement hourly rate	£573 + hourly enforcement rate	2%	01/04/2021	Discretionary	NB
	Providing Pre contract information on CTMP and general	per hour	51.00	60.00	18%	01/04/2021	Discretionary	NB
	Reinstatement of Trenches - Site Supervision by Highways Inspectors (Fixed charge under	Standard Charge for Defect Inspections set by Statutory Regulation	50.00	50.00	0%	01/04/2021	Statutory	NB
		Standard Charge for Sample Inspections set by Statutory	50.00	50.00	0%	01/04/2021	Statutory	NB
	Vehicle Crossings	Residential Non- classified Roads	160.00	164.00	3%	01/04/2021	Discretionary	NB
		Residential Classified Roads	265.00	275.00	4%	01/04/2021	Discretionary	NB
		Multiple access and commercial use Non- classified Roads	505.00	515.00	2%	01/04/2021	Discretionary	NB
		Multiple access and commercial use Classified Roads	665.00	680.00	2%	01/04/2021	Discretionary	NB
		Temporary vehicle crossing to allow access to a new development in advance of formal	930.00	950.00	2%	01/04/2021	Discretionary	NB
		Enforcement for non- compliance with vehicle crossing (non- applications, not to specification)	£51 per hour	At Cost	n/a	01/04/2021	Discretionary	NB

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Highways cont.	Local Lead Flood Authority PRE-APP <10 dwellings	Additional Written Response		340.00	NEW	01/04/2021	Discretionary	SR
		Meeting/Site Visit + Additional Written Response		690.00	NEW	01/04/2021	Discretionary	SR
	Local Lead Flood Authority PRE-APP 10-24 Dwellings	Additional Written Response		340.00	NEW	01/04/2021	Discretionary	SR
		Meeting/Site Visit + Additional Written Response		690.00	NEW	01/04/2021	Discretionary	SR
	Local Lead Flood Authority PRE-APP 50-99 Dwellings	Additional Written Response		690.00	NEW	01/04/2021	Discretionary	SR
		Meeting/Site Visit + Additional Written Response		1,030.00	NEW	01/04/2021	Discretionary	SR
	Local Lead Flood Authority PRE-APP 100-199 Dwellings	Additional Written Response		690.00	NEW	01/04/2021	Discretionary	SR
		Meeting/Site Visit Additional Written Response		1,030.00	NEW	01/04/2021	Discretionary	SR
	Local Lead Flood Authority PRE-APP 200-399 Dwellings or 1,000m <sup>2</sup> -4,999m <sup>2</sup> B1-B8 (Business) or 1,000-3,499m <sup>2</sup> A1 (Retail) Use	Additional Written Response		1,030.00	NEW	01/04/2021	Discretionary	SR
		Meeting/Site Visit Additional Written Response		1,580.00	NEW	01/04/2021	Discretionary	SR

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Highways cont.	Local Lead Flood Authority PRE-APP 400 or more Dwellings or 5,000m2 or more B1-B8 (Business) or 3,500m2 or more A1 (Retail) Use	Additional Written Response		1,440.00	NEW	01/04/2021	Discretionary	SR
		Meeting/Site Visit + Additional Written Response		2,130.00	NEW	01/04/2021	Discretionary	SR
	Design Work on Street Lighting for New Developments	1 - 5 Columns (Minimum Charge)	815.00	840.00	3%	01/04/2021	Discretionary	SR
		6 - 15 Columns (Minimum Charge)	1,140.00	1,175.00	3%	02/04/2021	Discretionary	SR
		16 - 25 Columns (Minimum Charge)	1,430.00	1,475.00	3%	03/04/2021	Discretionary	SR
		26 - 50 Columns (Minimum Charge)	1,710.00	1,765.00	3%	04/04/2021	Discretionary	SR
		Over 50 Columns (Minimum Charge)	2,280.00	2,350.00	3%	05/04/2021	Discretionary	SR
	Re-submission of Design Work on Street Lighting	1 - 25 columns	610.00	630.00	3%	01/04/2021	Discretionary	SR
		Above 25 columns	815.00	840.00	3%	01/04/2021		SR

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Highways cont.	Filming Policy - On or in the vicinity of the Highway - Application Fee for permission to film	Advertising, maintenance of notices and exceptional staff time	£50 per hour	Charge per hour at cost	n/a	01/04/2021	Discretionary	NB
		Small - 1 - 10 crew	£75 to £300 depending on number of days filming and complexity of project.	£77 to £306 depending on the number of days filming and complexity of the project.	3%	01/04/2021	Discretionary	NB
		Medium - 11 - 29 crew	£300 to £1,200 depending on number of days filming and complexity of project.	£306 to £1,244 depending on the number of days filming and complexity of project.	2%	01/04/2021	Discretionary	NB
		Large - 20 - 40 crew	£500 to £2,000 depending on the number of days filming and complexity of project.	£510 - £2,040 depending on the number of days filming and complexity of project.	2%	01/04/2021	Discretionary	NB
		Large Plus - 41+ crew	£2,000 minimum fee (fees above this rate are subject to negotiation)	£2,040 minimum fee (fees above this level are subject to negotiation)	2%	01/04/2021	Discretionary	NB

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Highways cont.	Oxfordshire Permit Scheme - Permit Fees	Permit fee for working on the highway network.	Various as per scale of charges	Various as per scale of charges	n/a	01/04/2021	Discretionary	NB
	Application fee for S278 works (non statutory works promoters) to book space on the highway.	Per application - Works involving excavation £245	240.00	245.00	2%	01/04/2021	Discretionary	NB
		Per application -Works for Traffic Management only (no Retrospective Permit		165.00	NEW	01/04/2021	Discretionary	NB
	Experimental Traffic Regulation Order	Standard Experimental Traffic Regulation		230.00 3,255.00	NEW NEW	01/04/2021 01/04/2021	Discretionary Discretionary	NB NB
	Temporary Traffic Regulation Orders (Please note no refunds are available for cancelled TTOs)	Routine Temporary TRO	2,040.00	2,080.00	2%	01/04/2021	Discretionary	NB
		Emergency Notice 1-5 Days	867.00	885.00	2%	01/04/2021	Discretionary	NB
		Emergency Notice 1- 21 Days	1,428.00	1,460.00	2%	01/04/2021	Discretionary	NB
		Repeat Emergency Closure	1,428.00	1,460.00	2%	01/04/2021	Discretionary	NB
		Special Events - basic order	2,040.00	2,080.00	2%	01/04/2021	Discretionary	NB
		Advertising, maintenance of notices and	At cost	At cost	n/a	01/04/2021	Discretionary	NB

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Highways cont.	Traffic Regulation Orders	Standard Traffic Regulation Order	3,190.00	3,255.00	2%	01/04/2021	Discretionary	NB
		Other consultation not requiring placing of a newspaper notice	1,640.00	1,675.00	2%	01/04/2021	Discretionary	NB
		Other Consultation Requiring placing of a single newspaper notice and no input from legal team - includes pedestrian crossings; traffic calming schemes and	1,840.00	1,880.00	2%	01/04/2021	Discretionary	NB
		Parking permit exclusions requiring Traffic Regulation Order amendment arising from planning	2,250.00	2,300.00	2%	01/04/2021	Discretionary	NB
		Advertising, maintenance of notices and	At cost	At cost	n/a	01/04/2021	Discretionary	NB
	Cranes	Licence	410.00	420.00	2%	01/04/2021	Discretionary	NB
		Retrospective Licence	£561 + hourly enforcement rate	£572 + hourly enforcement rate	2%	01/04/2021	Discretionary	NB
	Scaffolding Licences	Initial Licence - one month occupation	138.00	150.00	9%	01/04/2021	Discretionary	NB
		Renewal - one month occupation	138.00	150.00	9%	01/04/2021	Discretionary	NB
		Retrospective Licence	£225 + enforcement hourly rate	£230 + hourly enforcement rate	2%	01/04/2021	Discretionary	NB

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Highways cont.	Tower Scaffolding Licences/Cherry Picker / Small Lift	Initial Licence 2 days occupation	113.00	116.00	3%	01/04/2021	Discretionary	NB
		Renewal - 2 days occupation	113.00	116.00	3%	01/04/2021	Discretionary	NB
		Retrospective Licence	£225 + hourly enforcement rate	£230 + hourly enforcement rate	2%	01/04/2021	Discretionary	NB
	Highway Material Storage Licence	Enforcement for non-compliance / No consent for all licence fees that do not have existing prescribed enforcement fees. Change fee to "At cost"	Fine £153 + £51 per hour enforcement hourly rate	At Cost	n/a	01/04/2021	Discretionary	NB
		Licence	81.60	100.00	23%	01/04/2021	Discretionary	NB
		Retrospective Licence	£112.50 + enforcement hourly rate	£150 + enforcement costs	33%	01/04/2021	Discretionary	NB
	Skip Licence	Late renewal (more than 5 working days to be classed as new	72.00	75.00	4%	01/04/2021	Discretionary	NB
		Licence	67.00	100.00	49%	01/04/2021	Discretionary	NB
		Licence Renewal	67.00	100.00	49%	01/04/2021	Discretionary	NB
		One day Licence	67.00	69.00	3%	01/04/2021	Discretionary	NB
		Retrospective Licence	£153 + hourly enforcement rate	£160 + hourly enforcement rate	5%	01/04/2021	Discretionary	NB
	Removal of unauthorised signs	Signs over 0.5 sq. metre in area	265.00	280.00	6%	01/04/2021	Discretionary	NB
		Signs under 0.5 sq. metre in area	200.00	210.00	5%	01/04/2021	Discretionary	NB

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Highways cont.	Tourism Signs	Assessing application and detailed site assessment	285.00	320.00	12%	01/04/2021	Discretionary	NB
		Design, manufacture & erection	Cost +15%	Cost +20%	5%	01/04/2021	Discretionary	SR
		Maintenance & removal	2/3 x (b) above	2/3 x (b) above	n/a	01/04/2021	Discretionary	SR
	Provision of CCTV coverage for legal/judicial proceedings (excluding requests in relation to the prevention or prosecution of crime)	Per request		60.00	NEW	01/04/2021	Discretionary	EX
	Supply of Automatic Traffic Count Data to commercial organisations	1st Location - 1 week's data	155.00	160.00	3%	01/04/2021	Discretionary	SR
		1st Location - additional weeks data	32.00	33.00	3%	01/04/2021	Discretionary	SR
		2nd and subsequent location - 1 weeks data	85.00	88.00	4%	01/04/2021	Discretionary	SR
		Collating Data from Multiple sites	55.00	57.00	4%	01/04/2021	Discretionary	SR
	Supply of Conveyancing 29 Highway Search Information		9,000.00	9,180.00	2%	01/04/2021	Discretionary	NB
	Supply of Highway related information, including Personal Search Fees	Con29 property search	36.00	64.00	78%	01/04/2021	Discretionary	SR
		Extensive highway boundary extent	88.00	155.00	76%	01/04/2021	Discretionary	SR
		Highway extent	36.00	64.00	78%	01/04/2021	Discretionary	SR
		Highway extent per additional question	12.50	15.00	20%	01/04/2021	Discretionary	SR
		Highway Extent research/survey	385.00	640.00	66%	01/04/2021	Discretionary	SR

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Highways cont.	Supply of Manual Traffic Survey Data (when a commercial request to conduct a traffic survey is received)	Large Manual Classified Count	655.00	670.00	2%	01/04/2021	Discretionary	SR
		Medium Manual Classified Count	435.00	444.00	2%	01/04/2021	Discretionary	SR
		Small Manual Classified Count	275.00	282.00	3%	01/04/2021	Discretionary	SR
	Supply of Radar Speed Data to commercial organisations	1st Location - 1 week's data	155.00	160.00	3%	01/04/2021	Discretionary	SR
		1st Location - additional weeks data	32.00	33.00	3%	01/04/2021	Discretionary	SR
		2nd and subsequent location - 1 weeks data	85.00	88.00	4%	01/04/2021	Discretionary	SR
		Collating Data from Multiple sites	55.00	57.00	4%	01/04/2021	Discretionary	SR
	Supply of traffic accident data (planning matter or other professional purpose)	first location / date range	160.00	164.00	3%	01/04/2021	Discretionary	SR
		search of records to establish if there is any relevant data	46.00	47.00	2%	01/04/2021	Discretionary	SR
		second and each subsequent location / date range	92.00	94.00	2%	01/04/2021	Discretionary	SR

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>On-Street Parking - Pay and Display</b>	Abingdon 8am-6pm (excl. Sundays, B Hols.) 1984 Act	1 hour	0.60	0.80	33%	01/04/2021	Discretionary	NB
		2 hours (the maximum)	1.00	1.20	20%	01/04/2021	Discretionary	NB
		Visitor permit (24	1.00	1.20	20%	01/04/2021	Discretionary	NB
	Henley 8am-6pm (excl. Sundays, B Hols.)	1 hour	0.60	0.70	17%	01/04/2021	Discretionary	NB
		2 hours (the maximum)	1.00	1.20	20%	01/04/2021	Discretionary	NB
		Visitors permit (24	1.00	1.20	20%	01/04/2021	Discretionary	NB
	Oxford City Centre - Central Area	1 hour	4.60	5.70	24%	01/04/2021	Discretionary	NB
		2 hours	7.40	8.90	20%	01/04/2021	Discretionary	NB
		Saturday 1 hour	4.60	5.70	24%	01/04/2021	Discretionary	NB
		Saturday 2 hours	7.40	8.90	20%	01/04/2021	Discretionary	NB
		Saturday evenings	4.60	5.70	24%	01/04/2021	Discretionary	NB
		Sunday - Friday	4.60	5.70	24%	01/04/2021	Discretionary	NB
	Oxford City Centre - Outer Areas	1 hour	3.20	3.90	22%	01/04/2021	Discretionary	NB
		3 hours	4.20	5.00	19%	01/04/2021	Discretionary	NB
		Evenings/Sundays	3.20	3.90	22%	01/04/2021	Discretionary	NB
	Vehicle Removal Charge		105.00	105.00	0%	01/04/2021	Discretionary	NB
	Wallingford 8am-6pm (excl. Sundays, Bank holidays)	1.5 hours (the maximum)	0.40	0.50	25%	01/04/2021	Discretionary	NB
	Abingdon - Excess Charge Notices	Excess Charge fees for contravention of parking regulations NEW CHARGE IS £60 DISCOUNTED TO £30	£50 discounted to £25	£60 discounted to £30	20%	01/04/2021	Discretionary	
	Henley - Excess Charge Notices	Excess Charge fees for contravention of parking regulations NEW CHARGE IS £60 DISCOUNTED TO	£50 discounted to £25	£60 discounted to £30	20%	01/04/2021	Discretionary	NB
	Wallingford - Excess Charge Notices	Excess Charge fees for contravention of parking regulations	£50 discounted to £25	£60 discounted to £30	20%	01/04/2021	Discretionary	NB
	Parking bay suspension (non Pay and Display) - charge for the suspension of a parking bay	Cost is per bay for the first day and £10 per bay for each		30.00	NEW	01/04/2021	Discretionary	EX

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>On-Street Parking - Pay and Display cont.</b>	Suspension of Parking Bay - Pay and Display	per bay charged at £30 for first day and £10 for each subsequent day + loss of income for each bay determined by income level for the previous 12 months.		30.00	NEW	01/04/2021	Discretionary	EX
<b>Park and Ride</b>	Park and Ride Car Park charges - Thornhill & Water Eaton only	Up to 1 hr	free	free	n/a	01/04/2021	Discretionary	NB
		1-11 hrs	2.00	2.00	0%	01/04/2021	Discretionary	NB
		11-24 hrs	4.00	4.00	0%	01/04/2021	Discretionary	NB
		24-48 hrs	8.00	8.00	0%	01/04/2021	Discretionary	NB
		48-72 hrs	12.00	12.00	0%	01/04/2021	Discretionary	NB
		Annual Season ticket	300.00	300.00	0%	01/04/2021	Discretionary	NB
		Excess Notices - Fines paid after 14 & up to 28 days	100.00	100.00	0%	01/04/2021	Discretionary	NB
		Excess Notices - Fines paid within 14 days	50.00	50.00	0%	01/04/2021	Discretionary	NB
		Monthly Season ticket	30.00	30.00	0%	01/04/2021	Discretionary	NB
		Quarterly Season	85.00	85.00	0%	01/04/2021	Discretionary	NB
<b>Parking Permits</b>	Abingdon Residents Parking (per annum)	Parking permit	120.00	120.00	0%	01/04/2021	Discretionary	NB
		Visitors permits - First	free	free	n/a	01/04/2021	Discretionary	NB
		Visitors permits - 2nd 25 (total cost)	25.00	25.00	0%	01/04/2021	Discretionary	NB
	Henley Residents Parking (per annum)	Parking permit	100.00	100.00	0%	01/04/2021	Discretionary	NB
		Visitors permits - First	free	free	n/a	01/04/2021	Discretionary	NB
		Visitors permits - 2nd 25 (total cost)	25.00	25.00	0%	01/04/2021	Discretionary	NB

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Parking Permits cont.</b>	Oxford (per annum)	Business Permits - 3 months	40.00	40.00	0%	01/04/2021	Discretionary	NB
		Business Permits - 6 months	75.00	75.00	0%	01/04/2021	Discretionary	NB
		Business Permits - 9 months	115.00	115.00	0%	01/04/2021	Discretionary	NB
		Business permits -	150.00	150.00	0%	01/04/2021	Discretionary	NB
		Business Permits - Change of Vehicle	15.00	15.00	0%	01/04/2021	Discretionary	
		Oxford residents (excl. Kassam stadium)1st & 2nd Car	65.00	65.00	0%	01/04/2021	Discretionary	NB
		Oxford residents (excl. Kassam stadium) 3rd	130.00	130.00	0%	01/04/2021	Discretionary	NB
		Oxford residents (excl. Kassam stadium) 4th	200.00	200.00	0%	01/04/2021	Discretionary	NB
		Oxford residents (Kassam stadium area)	16.00	16.00	0%	01/04/2021	Discretionary	NB
		Traders permits per	25.00	25.00	0%	01/04/2021	Discretionary	NB
		Visitors permits - First	free	free	n/a	01/04/2021	Discretionary	NB
		Visitors permits - 2nd 25 (total cost)	25.00	25.00	0%	01/04/2021	Discretionary	NB
<b>Supported Transport</b>	Comet Bus - Transport from your door to destination - for anyone without access to suitable public transport	Exclusive use - Five mile journey	7.00	8.50	21%	01/04/2021	Discretionary	NB
	Comet Bus - Transport from your door to destination - for anyone without access to suitable public transport	Organisations/groups - Per hour	20.00	25.00	25%	01/04/2021	Discretionary	NB
	Comet Bus - Transport from your door to destination - for anyone without access to suitable public transport	Shared travel - Five mile journey	3.50	4.00	14%	01/04/2021	Discretionary	NB

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	
<b>Waste Management</b>	Chargeable waste scheme at Household Waste Recycling	Disposal of Large Scale DIY Waste	1.50	1.50	0%	01/04/2021	Discretionary	SR	
		Plaster/plasterboard per bag	2.50	2.50	0%	01/04/2021	Discretionary	SR	
		Plasterboard sheet up to 2m x 1m	10.00	10.00	0%	01/04/2021	Discretionary	SR	
		Standard motorcycle and car tyres	5.00	5.00	0%	01/04/2021	Discretionary	SR	
<b>Pre-Application Charges for Highways Advice</b>	Charging for work of officers in Growth & Place to other organisations	Group Manager day rate		705.00	NEW	01/04/2021	Discretionary	SR	
		Officer Day Rate		426.00	NEW	01/04/2021	Discretionary	SR	
		Principal Officer Day		534.00	NEW	01/04/2021	Discretionary	SR	
		Senior Officer Day		508.00	NEW	01/04/2021	Discretionary	SR	
		Team Leader day rate		572.00	NEW	01/04/2021	Discretionary	SR	
		Provision of Pre-Submission advice service to Section 38 and 278 agreements.	Each written response following up additional meeting/site visit		250.00	NEW	01/04/2021	Discretionary	SR
			Follow up 1 hour		250.00	NEW	01/04/2021	Discretionary	SR
			Follow up site meeting		500.00	NEW	01/04/2021	Discretionary	SR
			Development proposal up to highway scheme value up to £500k 2 hour Meeting/scheme review/short report		3,500.00	NEW	01/04/2021	Discretionary	SR
				Development proposal up to highway scheme value greater than £500k 2 hour Meeting/scheme		5,000.00	NEW	01/04/2021	Discretionary

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Pre-Application Charges for Highways Advice cont.</b>	To recover costs associated with providing additional meetings/site visits/written reports over and above standard Pre-application charges for Highway Advice.	Follow up meeting		250.00	NEW	01/04/2021	Discretionary	SR
		Follow up site meeting		500.00	NEW	01/04/2021	Discretionary	SR
		Written response additional to follow up meeting/site meeting		250.00	NEW	01/04/2021	Discretionary	SR
	< 10 dwellings	Meeting/Site Visit + Additional Written Response	300.00	310.00	3%	01/04/2021	Discretionary	SR
	10-24 Dwellings:	Additional Written Response	360.00	370.00	23%	01/04/2021	Discretionary	SR
		Meeting/Site Visit + Additional Written Response	500.00	600.00	20%	01/04/2021	Discretionary	SR
	25-49 Dwellings	Additional Written Response	500.00	615.00	23%	01/04/2021	Discretionary	SR
		Meeting/Site Visit + Additional Written	750.00	920.00	23%	01/04/2021	Discretionary	SR
	50-99 Dwellings	Additional Written Response	1,000.00	1,225.00	23%	01/04/2021	Discretionary	SR
		Meeting/Site Visit + Additional Written	1,500.00	1,840.00	23%	01/04/2021	Discretionary	SR
	100-199 Dwellings	Additional Written Response	1,750.00	2,145.00	23%	01/04/2021	Discretionary	SR
		Meeting/Site Visit + Additional Written	2,250.00	2,755.00	22%	01/04/2021	Discretionary	SR
	200-399 Dwellings or 1,000m <sup>2</sup> -4,999m <sup>2</sup> B1-B8 (Business) or 1,000-3,499m <sup>2</sup> A1 (Retail) Use	Additional Written Response	2,500.00	3,060.00	22%	01/04/2021	Discretionary	SR
		Meeting/Site Visit + Additional Written	3,000.00	3,680.00	23%	01/04/2021	Discretionary	SR

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Pre-Application Charges for Highways Advice cont.</b>	400 or more Dwellings or 5,000m2 or more B1-B8 (Business) or 3,500m2 or more A1 (Retail) Use	Additional Written Response	3,500.00	4,290.00	23%	01/04/2021	Discretionary	SR
		Meeting/Site Visit + Additional Written	4,250.00	5,200.00	22%	01/04/2021	Discretionary	SR
<b>Supported Transport</b>	Home to School Transport - DBS Vetting and Safeguard Training	Per application		119.00	New	01/04/2021	Discretionary	NB
		Per Missed Appointment		25.00	New	01/04/2021	Discretionary	NB
<b>Innovation Hub - Other</b>	Charging for work of officers in innovation & research projects to other organisations.	Group Manager day rate	594.00	610.50	3%	01/04/2021	Discretionary	SR
		Lead Area Specialist day rate	420.00	431.50	3%	01/04/2021	Discretionary	SR
		Support Officer	390.00	401.00	3%	01/04/2021	Discretionary	SR
		Team Leader day rate	461.00	474.00	3%	01/04/2021	Discretionary	SR
<b>Planning Regulation</b>	Charging administration fee for managing & monitoring S.106 agreements relating to planning permissions	Up to £10,000	100.00	120.00	20%	01/04/2021	Discretionary	NB
		£10,001 - £25,000	250.00	300.00	20%	01/04/2021	Discretionary	NB
		£150,001 - £500,000	3,750.00	4,500.00	20%	01/04/2021	Discretionary	NB
		£25,001 - £50,000	500.00	600.00	20%	01/04/2021	Discretionary	NB
		£50,001 - £150,000	1,500.00	1,800.00	20%	01/04/2021	Discretionary	NB
		£500,001-£1,000,000	5,000.00	6,000.00	20%	01/04/2021	Discretionary	NB
		£1,000,001 - £2,000,000	0.5% of contribution cost	0.6% of contribution cost		01/04/2021	Discretionary	NB
		Over £2,000,000	£10,000 plus 0.05% of any contribution in excess of £2m	£12,000 plus 0.05% of any contribution in excess of £2m		01/04/2021	Discretionary	NB
Charging for Monitoring of Minerals Sites	Active Sites		397.00	397.00	0%	01/04/2021	Statutory	NB
		Dormant Sites	132.00	132.00	0%	01/04/2021	Statutory	NB

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Planning Regulation cont.	Cover Administration and Supervision Costs for S.38 & S.278 agreements relating to new developments	Minimum Charge	2,202.00	2,250.00	2%	01/04/2021	Discretionary	NB
		Percentage of Capital	9%	10%	1%	01/04/2021	Discretionary	NB
	Protected Species Advice - Specialist Officer	Hourly Rate	51.40	59.95	17%	01/04/2021	Discretionary	NB
	To contribute to cost of deciding on minerals and waste development control application & County Council's own	Extended Searches	93.00	95.00	2%	01/04/2021	Discretionary	NB
		Standard Searches	55.00	56.50	3%	01/04/2021	Discretionary	NB
	To contribute to cost of providing pre-application advice to applicants/developers - Minor Developments	Meeting and follow-up written response	297.00	500.00	68%	01/04/2021	Discretionary	NB
		Specialist officers to attend meetings (per additional officers)	75.00	76.50	2%	01/04/2021	Discretionary	NB
		Written response	207.00	350.00	69%	01/04/2021	Discretionary	NB
	To contribute to cost of providing pre-application advice to applicants/developers -Major Developments	Meeting and follow-up written response	590.00	1,000.00	69%	01/04/2021	Discretionary	NB
		Specialist officers to attend meetings (per additional officers)	75.00	76.50	2%	01/04/2021	Discretionary	NB
		Written response	297.00	700.00	136%	01/04/2021	Discretionary	NB
	To contribute to cost of providing pre-application advice to developers of larger developments (bespoke service)	Locality Manager - day rate	606.00	618.00	2%	01/04/2021	Discretionary	NB
		Principal Planner - day	470.00	480.00	2%	01/04/2021	Discretionary	NB
		Senior Planner - day	428.00	437.00	2%	01/04/2021	Discretionary	NB
	To contribute to cost of providing the development control service	Clearance of conditions on planning	116.00	116.00	0%	01/04/2021	Statutory	NB

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## Environment &amp; Place

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Planning Regulation cont.	To recover the actual reasonable cost of Historic Environment Record (HER) consultations	Charge for digitised HER data to commercial organisations based on the recovery of costs and the number of records. Minimum Charge (no maximum charge)	104.00	107.00	3%	01/04/2021	Discretionary	NB
	To recover the actual reasonable cost of monitoring fieldwork.	Additional visits	80.00	126.00	58%	01/04/2021	Discretionary	NB
		Charge for monitoring of archaeological fieldwork based upon the number of visits . Minimum charge for	£52.00 to £260.00	235.00		01/04/2021	Discretionary	NB
	Specialist advice from Environment and Heritage officers to third parties and projects	Group Manager - Day rate		745.00		01/04/2021	Discretionary	SR
		Principal Officer - Day		474.00		01/04/2021	Discretionary	NB
		Team Leader - Day		530.00		01/04/2021	Discretionary	NB
		Technical Officer - Day Rate		410.00		01/04/2021	Discretionary	NB

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**Review of Charges 2021/22**  
**Commercial Development, Assets and Investment**

<b>Service Area</b>	<b>Charge</b>	<b>Unit</b>	<b>Current Charge £</b>	<b>Proposed Charge 2021/22 £</b>	<b>Change %</b>	<b>Proposed date effective from</b>	<b>Discretionary or Statutory</b>	<b>VAT Class</b>
<b>Educational Appeals</b>	Academies - Admissions - Lodged	Per hour if exceeds 25 hours	40.00	41.00	3%	01/04/2021	Discretionary	SR
	Academies - Admissions - Lodged	per appeal	20.00	20.00	0%	01/04/2021	Discretionary	SR
	Academies - Admissions - Lodged & Listed	per appeal	100.00	102.00	2%	01/04/2021	Discretionary	SR
	Academies - Exclusions	Per exclusion up to 25 hours	1,268.00	1,293.00	2%	01/04/2021	Discretionary	SR
	Academies -Admissions- Full Service including Clerking	For each appeal per day	196.00	199.00	2%	01/04/2021	Discretionary	SR
<b>Governance</b>	Councillor Complaints - South Northants	per hour	100.00	100.00	0%	01/04/2021	Discretionary	SR
<b>Information Management</b>	Information advice	per hour	50.00	50.00	0%	01/04/2021	Discretionary	SR
	Risk Assessments	Per assessment (est 10hrs)	500.00	500.00	0%	01/04/2021	Discretionary	SR
	Information Sharing Agreement	Per assessment (est 15hrs)	750.00	750.00	0%	01/04/2021	Discretionary	SR
<b>Legal Services</b>	Academies	Hour	153.00	153.00	0%	01/04/2021	Discretionary	SR
	Legal Hub (OUTS)	Hour	100.00	100.00	0%	01/04/2021	Discretionary	SR
	Legal Hub (OUTS) - apprentices	Hour	85.00	85.00	0%	01/04/2021	Discretionary	SR
	Litigation costs	Hour	195.00	195.00	0%	01/04/2021	Discretionary	SR
	Schools	Hour	90.00	90.00	0%	01/04/2021	Discretionary	SR
	Section 106 and other Charges (OUTS)	Hour	195.00	195.00	0%	01/04/2021	Statutory & Discretionary	SR
	Town Councils	Hour	95.00	95.00	0%	01/04/2021	Discretionary	SR
	West Berks/Probation, Thames, Henley TC	Hour	95.00	95.00	0%	01/04/2021	Discretionary	SR

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## Commercial Development, Assets and Investment

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Fire and Rescue Service</b>	Fire Reports	Insurance Interviews	89.00	91.00	2%	01/04/2021	Discretionary	NB
		Preparation of a Fire Investigation Report - full report or one involving extensive enquiries, photographs etc	430.00	440.00	2%	01/04/2021	Discretionary	NB
		Preparation of a Fire Investigation Report - full report or one on major incidents requiring extensive protracted investigation etc	630.00	645.00	2%	01/04/2021	Discretionary	NB
		Preparation of a Fire Investigation Report - short or extracted	320.00	330.00	3%	01/04/2021	Discretionary	NB
		Preparation of Fire Report	free	free	0%	01/04/2021	Discretionary	NB
	Special Services	Aerial Ladder Platform per hour or part hour excluding petrol	264.25	269.50	2%	01/04/2021	Discretionary	SR
		Personnel, regardless of rank, per hour or part hour.	19.16	19.55	2%	01/04/2021	Discretionary	SR
		Vehicles/appliances exceeding 2 tons (unladen) per hour or part hour	175.50	179.00	2%	01/04/2021	Discretionary	SR
		Vehicles/appliances NOT exceeding 2 tons (unladen) per hour or part hour	69.15	70.50	2%	01/04/2021	Discretionary	SR
<b>Gypsy &amp; Traveller Service</b>	Rent for nine additional plots at Redbridge	Weekly site rental	103.00	106.00	3%	01/04/2021	Discretionary	EX
	Weekly rent of plot to site resident (there are 89 plots across the 6 Oxfordshire sites).	Weekly site rental	79.00	81.00	3%	01/04/2021	Discretionary	EX

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## Commercial Development, Assets and Investment

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Trading Standards - Licenses	Licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed (Explosive Goods Act 1875 and 1923)	1 year	109.00	109.00	0%	01/04/2021	Statutory	NB
		2 years	141.00	141.00	0%	01/04/2021	Statutory	NB
		3 years	173.00	173.00	0%	01/04/2021	Statutory	NB
		4 years	206.00	206.00	0%	01/04/2021	Statutory	NB
		5 years	238.00	238.00	0%	01/04/2021	Statutory	NB
	Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed Licence to store explosives where, by virtue of regulation 27 of, and Schedule 5 to, the 2014 Regulations, a minimum separation distance of greater than 0 metres is prescribed (Explosive Goods Act 1875 and 1923)	1 year	185.00	185.00	0%	01/04/2021	Statutory	NB
		2 years	243.00	243.00	0%	01/04/2021	Statutory	NB
		3 years	304.00	304.00	0%	01/04/2021	Statutory	NB
		4 years	374.00	374.00	0%	01/04/2021	Statutory	NB
		5 years	423.00	423.00	0%	01/04/2021	Statutory	NB
	Renewal of licence to store explosives where a minimum separation distance of greater than 0 metres is prescribed (Explosive Goods Act 1875 and 1923)	1 year	86.00	86.00	0%	01/04/2021	Statutory	NB
		2 years	147.00	147.00	0%	01/04/2021	Statutory	NB
		3 years	206.00	206.00	0%	01/04/2021	Statutory	NB
		4 years	266.00	266.00	0%	01/04/2021	Statutory	NB
		5 years	326.00	326.00	0%	01/04/2021	Statutory	NB

## VAT Classes:

NB - Non Business

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**Commercial Development, Assets and Investment**

<b>Service Area</b>	<b>Charge</b>	<b>Unit</b>	<b>Current Charge £</b>	<b>Proposed Charge 2021/22 £</b>	<b>Change %</b>	<b>Proposed date effective from</b>	<b>Discretionary or Statutory</b>	<b>VAT Class</b>	
<b>Trading Standards - Licenses cont.</b>	Renewal of licence to store explosives where no minimum separation distance or a 0 metres minimum separation distance is prescribed (Explosive Goods Act 1875 and 1923)	1 year	54.00	54.00	0%	01/04/2021	Statutory	NB	
		2 years	86.00	86.00	0%	01/04/2021	Statutory	NB	
		3 years	120.00	120.00	0%	01/04/2021	Statutory	NB	
		4 years	152.00	152.00	0%	01/04/2021	Statutory	NB	
		5 years	185.00	185.00	0%	01/04/2021	Statutory	NB	
	Statutory Charge for issuing a licence to store petroleum under Dangerous Substances and Explosive Atmospherics Regulations 2002	Not exceeding 2,500 litres	44.00	44.00	0%	01/04/2021	Statutory	NB	
		Exceeding 2,500 litres but less than 50,000 litres	60.00	60.00	0%	01/04/2021	Statutory	NB	
		Over 50,000 litres	125.00	125.00	0%	01/04/2021	Statutory	NB	
		Varying a licence under Explosive Goods Act 1875 and 1923	Varying name or address	36.00	36.00	0%	01/04/2021	Statutory	NB
			Transfer of licence/registration	36.00	36.00	0%	01/04/2021	Statutory	NB
	Replacement of licence/registration	36.00	36.00	0%	01/04/2021	Statutory	NB		

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## Commercial Development, Assets and Investment

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Trading Standards - Other	Achieving Best Evidence (ABE) Interview Service - Income received from other local authorities requesting this Service to carryout ABE interviews on their behalf	Time charged per hour, per officer	72.00	74.00	3%	01/04/2021	Discretionary	SR
	Additional Business Support (per hour)		72.00	74.00	3%	01/04/2021	Discretionary	SR
	Buy with Confidence Trader Approval scheme	First year total for 1-5 employees	450.00	450.00	0%	01/04/2021	Discretionary	SR
		First year total for 20-49 employees	850.00	850.00	0%	01/04/2021	Discretionary	SR
		First year total for 6-20 employees	650.00	650.00	0%	01/04/2021	Discretionary	SR
		Renewal Fee (from 2018/19) for 1-5 employees	300.00	300.00	0%	01/04/2021	Discretionary	SR
		Renewal Fee (from 2018/19) for 20-49 employees	600.00	600.00	0%	01/04/2021	Discretionary	SR
		Renewal Fee (from 2018/19) for 6-20 employees	450.00	450.00	0%	01/04/2021	Discretionary	SR
		Renewal Fee (members prior to April 2017) for 1-5 employees	150.00	180.00	20%	01/04/2021	Discretionary	SR
		Renewal Fee (members prior to April 2017) for 20-49 employees	300.00	360.00	20%	01/04/2021	Discretionary	SR
		Renewal Fee (members prior to April 2017) for 6-20 employees	220.00	265.00	20%	01/04/2021	Discretionary	SR

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## Commercial Development, Assets and Investment

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Trading Standards - Other cont.	Carrying Agent for imported dogs, cats and other mammals: Includes local authorities within TSSE region (excl Isle of Wight), Warwickshire, Gloucestershire, Northamptonshire and Wiltshire where the pick-up and destination locations are within the areas identified above	Bank Holidays	536.50	552.00	3%	01/04/2021	Discretionary	NB
		Monday to Friday	268.50	276.00	3%	01/04/2021	Discretionary	NB
		Saturday and Sunday	403.00	414.00	3%	01/04/2021	Discretionary	NB
	Hire of cattle crush (mobile unit taken to farms / sites for the safe handling of cattle when conducting welfare checks):	Oxfordshire businesses - First day	301.50	310.00	3%	01/04/2021	Discretionary	SR
		Non-Oxfordshire businesses - Additional fee for re-location per hour	18.50	19.00	3%	01/04/2021	Discretionary	SR
		Non-Oxfordshire businesses - First day	360.50	370.50	3%	01/04/2021	Discretionary	SR
		Non-Oxfordshire businesses - Subsequent days	90.25	92.75	3%	01/04/2021	Discretionary	SR
		Oxfordshire businesses - Additional fee for re-location per hour	18.50	19.00	3%	01/04/2021	Discretionary	SR
		Oxfordshire businesses - Subsequent days	92.00	94.50	3%	01/04/2021	Discretionary	SR

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## Commercial Development, Assets and Investment

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Trading Standards - Other cont.	Petroleum Environmental Searches		144.00	148.00	3%	01/04/2021	Discretionary	SR
	Petroleum Vapour Recovery Services (TBC). Income received from those local authorities where an agreement exists for the provision of vapour recovery services by the Council. Based on a percentage of the relevant permit fee	Annual Subsistence Charge - PVR Stage 1 (low risk)	63.20	63.20	0%	01/04/2021	Discretionary	NB
		Annual Subsistence Charge - PVR Stage 1 and 2 (low risk)	90.40	90.40	0%	01/04/2021	Discretionary	NB
		Application - PVR Stage 1	124.00	124.00	0%	01/04/2021	Discretionary	NB
		Application - PVR Stage 1 and 2	205.60	205.60	0%	01/04/2021	Discretionary	NB
		Transfer - Standard Process Partial Transfer	397.60	397.60	0%	01/04/2021	Discretionary	NB
		Transfer - Standard Process Transfer	135.20	135.20	0%	01/04/2021	Discretionary	NB
	Primary Authority agreement	10 hours support and registration fee	792.00	814.00	3%	01/04/2021	Discretionary	NB
Trading Standards - Other	Carrying out any of the following activities which produce products which are placing on the market for use in feed - processing of crude vegetable oil, oleochemical manufacturing of fatty acids, manufacturing of biodiesel, fat blending			451.00	NEW	01/04/2021	Discretionary	NB
Trading Standards - Other	Manufacture, or manufacture and placing on the market of additives and/or premixtures			451.00	NEW	01/04/2021	Discretionary	NB
Trading Standards - Other	Placing on the market of additives and/or premixtures			226.00	NEW	01/04/2021	Discretionary	NB

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## Commercial Development, Assets and Investment

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Trading Standards - Verifying weights and measures	Capacity measures	Average quantity measures	31.75	32.60	3%	01/04/2021	Discretionary	SR
		Average quantity templates - First item	54.50	56.00	3%	01/04/2021	Discretionary	SR
		Cubic ballast measures	195.00	200.00	3%	01/04/2021	Discretionary	SR
		Second and subsequent items	21.50	22.10	3%	01/04/2021	Discretionary	SR
	Length measures	1 litre or less - First item	7.25	7.45	3%	01/04/2021	Discretionary	SR
		3 metres or less - First item	11.50	11.85	3%	01/04/2021	Discretionary	SR
		Second and subsequent items	5.75	5.95	3%	01/04/2021	Discretionary	SR
	Measuring instruments - Intoxicating liqueur	150ml or less - First item	19.00	19.50	3%	01/04/2021	Discretionary	SR
		Above 150ml - First item	23.25	23.90	3%	01/04/2021	Discretionary	SR
		Second and subsequent items	15.50	15.95	3%	01/04/2021	Discretionary	SR
	Measuring instruments for Liquid fuel and Lubricants	Per Nozzle - First item	130.50	134.00	3%	01/04/2021	Discretionary	SR
		Second and subsequent items on same site	81.50	83.75	3%	01/04/2021	Discretionary	SR
		Testing of credit card acceptor (per unit, regardless of number of nozzles etc)	88.75	91.25	3%	01/04/2021	Discretionary	SR
		Testing peripheral electronic equipment on a separate visit (per site)	88.75	91.25	3%	01/04/2021	Discretionary	SR
	Pharmaceutical measures at manufacturers premises	6 graduations	2.50	2.55	2%	01/04/2021	Discretionary	SR
		7 to 10 graduations	3.50	3.60	3%	01/04/2021	Discretionary	SR
		0-50 items - 5 graduations	3.15	3.25	3%	01/04/2021	Discretionary	SR
		100+ items - 5 graduations	2.40	2.45	2%	01/04/2021	Discretionary	SR
		50-100 items - 5 graduations	2.50	2.60	4%	01/04/2021	Discretionary	SR

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## Commercial Development, Assets and Investment

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Trading Standards - Verifying weights and measures	Surcharge for testing outside normal hours (Outside 8:30-17:00, Monday to Friday and on Saturday)	Non Trading Standards Officer, per hour	9.25	9.50	3%	01/04/2021	Discretionary	SR
		Trading Standards Officer, per hour	13.75	14.15	3%	01/04/2021	Discretionary	SR
	Surcharge for testing outside normal hours (Sunday and Bank Holidays)	Non Trading Standards Officer, per hour	18.50	19.00	3%	01/04/2021	Discretionary	SR
		Trading Standards Officer, per hour	26.50	27.25	3%	01/04/2021	Discretionary	SR
	Testing fees - weights and measures	Hourly Rate	88.75	91.20	3%	01/04/2021	Discretionary	SR
	Weighing instruments	49Kg or less - First item	88.75	91.20	3%	01/04/2021	Discretionary	SR
		Over 1,000kg to 10t - First item	237.25	243.75	3%	01/04/2021	Discretionary	SR
		Over 10t to 60t - First item	394.75	405.75	3%	01/04/2021	Discretionary	SR
		Over 50Kg to 1,000kg - First item	115.00	118.00	3%	01/04/2021	Discretionary	SR
		Reduced fee for 3 items or more	69.00	70.90	3%	01/04/2021	Discretionary	SR
		Reduced fee for second item	190.75	196.00	3%	01/04/2021	Discretionary	SR
		Weights	500mg - 5Kg - First item	7.25	7.45	3%	01/04/2021	Discretionary
	Below 500mg and above 5KG - First item		11.50	11.80	3%	01/04/2021	Discretionary	SR
	Second and subsequent items		6.00	6.15	3%	01/04/2021	Discretionary	SR
	School Meals	Adults	per meal	3.40	3.40	0%	01/04/2021	Discretionary
Pupils		per meal	2.40	2.40	0%	01/04/2021	Discretionary	NB

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**Review of Charges 2021/22**  
**Customers, Organisational Development & Resources**

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Coroner's Service</b>	Coroners Fees for disclosure after inquest	Document disclosed by a coroner as a paper copy: - additional charge for each subsequent page	0.50	0.50	0%	01/04/2021	Statutory	NB
		Document disclosed by a coroner as a paper copy: - document of 10 pages or less	5.00	5.00	0%	01/04/2021	Statutory	NB
		Document disclosed in any other medium, other than by email or as a paper copy - fee per document	5.00	5.00	0%	01/04/2021	Statutory	NB
		No fee shall be payable where a document is disclosed by email by a coroner to an interested person	free	free	n/a	01/04/2021	Statutory	NB
		Transcription of an inquest hearing: - copy consisting of 360 words or less	6.20	6.20	0%	01/04/2021	Statutory	NB
		Transcription of an inquest hearing: - copy consisting of between 1,440 words or more - each additional 72 words or part thereof	0.70	0.70	0%	01/04/2021	Statutory	NB
		Transcription of an inquest hearing: - copy consisting of between 1,440 words or more - first 1,440 words	13.10	13.10	0%	01/04/2021	Statutory	NB
		Transcription of an inquest hearing: - copy consisting of between 361 words and up to and including 1,439 words	13.10	13.10	0%	01/04/2021	Statutory	NB

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
History Service	Administrative Charge	Minimum charge for providing an invoice for any service	30.00	30.00	0%	01/04/2021	Discretionary	SR
	Certificates	Per Copy - Baptism Certificates	14.00	14.00	0%	01/04/2021	Discretionary	NB
		Per Copy - Electoral register search certified letter	12.00	14.00	17%	01/04/2021	Discretionary	SR
		Per Copy - Marriage Certificates	11.00	14.00	27%	01/04/2021	Discretionary	NB
		Per Copy - Motor Vehicle Registration copies	12.00	14.00	17%	01/04/2021	Discretionary	SR
	Computer Printouts	Self Service Copying - per A3 copy	0.50	0.60	20%	01/04/2021	Discretionary	SR
		Self Service Copying - per A4 copy	0.25	0.30	20%	01/04/2021	Discretionary	SR
		Staff Operated Copying - per A3 copy	0.80	0.90	13%	01/04/2021	Discretionary	SR
		Staff Operated Copying - per A4 copy	0.80	0.90	13%	01/04/2021	Discretionary	SR
	Copies of Recordings	From Oral History (per CD)	18.00	19.00	6%	01/04/2021	Discretionary	SR
	Digital Imaging	Plain paper Digital Prints (pre-existing image) - per copy on A4	6.40	8.00	25%	01/04/2021	Discretionary	SR
		Digital copying permit (per day)	7.00	8.00	14%	01/04/2021	Discretionary	SR
		Digital copying permit (per week)	20.00	23.00	15%	01/04/2021	Discretionary	SR
		Plain paper Digital Prints (pre-existing image) - per copy on A3	6.40	8.00	25%	01/04/2021	Discretionary	SR
		Electronic files (automated scan of Archive, microform, or delicate sources) - per sheet scanned	1.60	1.70	6%	01/04/2021	Discretionary	SR

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
History Service cont.	Digital Imaging cont.	Electronic files (automated scan, Local Studies sources) - per sheet scanned	0.80	0.90	13%	01/04/2021	Discretionary	SR
		Electronic files (created to order, compressed) - per image 2500 pixels	10.50	12.00	14%	01/04/2021	Discretionary	SR
		Electronic files (created to order, uncompressed) - per image 3200 pixels and above	14.80	16.00	8%	01/04/2021	Discretionary	SR
		Electronic files (digitised Tithe Maps) - per image	14.80	16.00	8%	01/04/2021	Discretionary	SR
		Electronic files (pre-existing image, compressed) - per image 2250 pixels	6.40	8.00	25%	01/04/2021	Discretionary	SR
		Electronic files (pre-existing image, compressed) - per image 700 pixels	1.60	1.70	6%	01/04/2021	Discretionary	SR
		Electronic files (pre-existing image, uncompressed) - per image 3200 pixels and above	10.50	12.00	14%	01/04/2021	Discretionary	SR
		Photo paper Digital Prints (created to order) - per copy on A3 paper	14.80	16.00	8%	01/04/2021	Discretionary	SR
		Photo paper Digital Prints (created to order) - per copy on A4 (or smaller)	14.80	16.00	8%	01/04/2021	Discretionary	SR
		Photo paper Digital Prints (pre-existing image) - per copy A3	10.50	12.00	14%	01/04/2021	Discretionary	SR

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
History Service cont.	Digital Imaging cont.	Photo paper Digital Prints (pre-existing image) - per copy A4	10.50	12.00	14%	01/04/2021	Discretionary	SR
		Plain paper Digital Prints (created to order) - per copy on A3	10.50	12.00	14%	01/04/2021	Discretionary	SR
		Plain paper Digital Prints (created to order) - per copy on A4	10.50	12.00	14%	01/04/2021	Discretionary	SR
		Transfer to CD-R	6.00	6.50	8%	01/04/2021	Discretionary	SR
	Microform Copying	a) Self Service Copying - per A3 copy	0.80	0.90	13%	01/04/2021	Discretionary	SR
		a) Self Service Copying - per A4 copy	0.80	0.90	13%	01/04/2021	Discretionary	SR
		b) Copying by Staff - per A3 copy	1.60	1.70	6%	01/04/2021	Discretionary	SR
		b) Copying by Staff - per A4 copy	1.60	1.70	6%	01/04/2021	Discretionary	SR
	Minimum Charge	Minimum charge for providing copies	5.30	6.00	13%	01/04/2021	Discretionary	SR
	Oxfordshire History Service Lecture Fees plus travel at current OCC rates	Per event	70.00	66.00	-6%	01/04/2021	Discretionary	SR
	Photocopies	All Archive Documents and Delicate Documents- per A4 or A3 copy	1.60	1.70	6%	01/04/2021	Discretionary	SR
		Local Studies - Staff operated copying - per A4 copy	0.80	0.90	13%	01/04/2021	Discretionary	SR
		Local Studies - Staff operated copying- per A3 copy	0.80	0.90	13%	01/04/2021	Discretionary	SR
		Self Service Copying - per A3 copy	0.50	0.60	20%	01/04/2021	Discretionary	SR
		Self Service Copying - per A4 copy	0.25	0.30	20%	01/04/2021	Discretionary	SR

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
History Service cont.	Postage & Packing	Reinforced Envelope in reinforced C4 envelope	3.00	3.50	17%	01/04/2021	Discretionary	SR
		Air Mail - additional to basic cost	3.00	3.50	17%	01/04/2021	Discretionary	SR
		Cardboard Tube - Copies supplied in 450mm cardboard tube	6.00	7.00	17%	01/04/2021	Discretionary	SR
		Disc Mailer - CR-ROM supplied in disc mailer	6.00	7.00	17%	01/04/2021	Discretionary	SR
	Reproduction Fees	Broadcast Media (multi-platform, including streaming and online catchup servers) One programme, unlimited transmissions, one country (EU = one country) - per image used, 0-6 years	77.00	79.00	3%	01/04/2021	Discretionary	SR
		Broadcast Media (multi-platform, including streaming and online catchup servers) One programme, unlimited transmissions, one country (EU = one country) - per image used, in perpetuity	128.00	131.00	2%	01/04/2021	Discretionary	SR
		Broadcast Media (multi-platform, including streaming and online catchup servers) One programme, unlimited transmissions, worldwide - per image used, 0-6 years	194.00	198.00	2%	01/04/2021	Discretionary	SR

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
History Service cont.	Reproduction Fees cont.	Broadcast Media (multi-platform, including streaming and online catchup servers) One programme, unlimited transmissions, worldwide - per image used, in perpetuity	317.00	324.00	2%	01/04/2021	Discretionary	SR
		Publication Commercial - Per extra instance of an image	19.00	19.50	3%	01/04/2021	Discretionary	SR
		Publication Commercial - Per image	45.00	46.00	2%	01/04/2021	Discretionary	SR
		Publication Commercial Internal Use Commercial - For use within organisation	26.00	26.00	0%	01/04/2021	Discretionary	SR
		Publication Commercial Internal Use Commercial - Use on a website (per year) - per image	62.00	63.30	2%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (11-15 images)	7.00	7.20	3%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (16-20 images)	6.25	6.40	2%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (1st image)	14.80	15.10	2%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (2 images)	11.10	11.40	3%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (21-40 images)	3.90	4.00	3%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (3 images)	9.90	10.10	2%	01/04/2021	Discretionary	SR
VAT Classes: NB - Non Business		Publication: academic - Per image used (4 images)	9.20	9.40	2%	01/04/2021	Discretionary	SR

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>History Service cont.</b>	Reproduction Fees cont.	Publication: academic - Per image used (41-60 images)	3.10	3.20	3%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (5 images)	8.90	9.10	2%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (61 or more images)	2.70	2.80	4%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (6-10 images)	8.20	8.40	2%	01/04/2021	Discretionary	SR
		Publication: local individuals, organisations and partners - Per use of one or more images	20.00	20.00	0%	01/04/2021	Discretionary	SR
	Research Enquires	Higher rate for businesses and profit-making organisations - per hour (or pro-rata) Minimum 30 minutes £30. Maximum 2 hours £120.	65.00	70.00	8%	01/04/2021	Discretionary	SR
		Written reply to each enquiry - per hour (or pro-rata) Minimum 30 minutes £20, Maximum 2 hours £80.	40.00	40.00	0%	01/04/2021	Discretionary	SR
	USB memory sticks	per 4Bb-8Gb stick	7.00	7.00	0%	01/04/2021	Discretionary	SR
	Use of Premises	Location fee for use of Oxfordshire History Centre premises for film / TV / broadcast purposes - per hour or part hour	62.00	70.00	13%	01/04/2021	Discretionary	EX
<b>Library Service</b>	Audio Visual Hire Charges	a) DVDs (Per Week) - Band 1	1.30	1.60	23%	01/04/2021	Discretionary	NB
		a) DVDs (Per Week) - Band 3	2.60	3.00	15%	01/04/2021	Discretionary	NB
		a) DVDs (Per Week) - Band 4	4.00	4.50	13%	01/04/2021	Discretionary	NB
		d) Music CDs (per Week) - Band 1	1.30	1.60	23%	01/04/2021	Discretionary	NB

VAT Classes:

NB - Non Business

ZR - Zero Rated

SR - Standard Rated

EX - Exempt



## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
		d) Music CDs (per Week) - Band 2 & 3	2.60	4.80	85%	01/04/2021	Discretionary	NB
		g) Audio Books and Language Packs on CD (3 weeks): - Band 1	1.60	1.80	13%	01/04/2021	Discretionary	NB
		g) Audio Books and Language Packs on CD (3 weeks): - Band 2 & 3	2.60	3.20	23%	01/04/2021	Discretionary	NB
		g) Audio Books and Language Packs on CD (3 weeks): - Children in care, foster carers and people with reading impairment are exempt	Exempt	Exempt	n/a	01/04/2021	Discretionary	
		j) CD-ROM (per Week) - Band 1	1.65	2.00	21%	01/04/2021	Discretionary	NB
		Charge for lost/damaged AV	Various	Various	n/a	01/04/2021	Discretionary	SR
	Audio CDs late return charge	Weekly charge - Band 1 (maximum charge per item £5.40)		1.60	0%	01/04/2021	Discretionary	SR
		weekly charge - Band 2/3 (maximum charge per item £9.60)		3.20	0%	01/04/2021	Discretionary	SR
	CD-ROM late return charge	weekly charge (maximum charge per item £6.00)		2.00	0%	01/04/2021	Discretionary	SR
	DVDs late return charge	weekly charge - Band 1 (maximum per item £4.80)		1.60	0%	01/04/2021	Discretionary	SR
		weekly charge - Band 2/3 (maximum per item £9)		3.00	0%	01/04/2021	Discretionary	SR
		weekly charge - Band 4 (maximum per item £13.50)		4.50	0%	01/04/2021	Discretionary	SR
	Music CDs late return charge	weekly charge - (Band 1) (maximum charge per item £4.80)		1.60	0%	01/04/2021	Discretionary	SR
		weekly charge - (Band 2/3) (maximum charge per item £4.80)		3.00	0%	01/04/2021	Discretionary	SR

MAT Classes:

NB - Non Business

ZR - Zero Rated

SR - Standard Rated

EX - Exempt

## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Library Service cont.	Hire of Accommodation	Hire of space Full day commercial use	106.00	110.00	4%	01/04/2021	Discretionary	
		Hire of space Full day community use	53.00	55.00	4%	01/04/2021	Discretionary	EX
		Hire of space Half day commercial use	70.00	75.00	7%	01/04/2021	Discretionary	EX
		Hire of space Half day community use	28.00	30.00	7%	01/04/2021	Discretionary	
	Internet Service	A3 BW & Colour	0.50	0.60	20%	01/04/2021	Discretionary	SR
		A4 BW & Colour	0.25	0.30	20%	01/04/2021	Discretionary	SR
		Sales of headphones	2.55	2.55	0%	01/04/2021	Discretionary	SR
		Sales of memory sticks	7.00	7.00	0%	01/04/2021	Discretionary	SR
	Library Overdue Charges for Static Libraries	Adults - per day library open during first week (daily rate)	0.35	0.35	0%	01/04/2021	Discretionary	NB
		Adults - maximum per item	5.30	6.50	23%	01/04/2021	Discretionary	NB
		Charge for lost/damaged books (Recommended retail price plus processing fee where applicable)	Various	Various	n/a	01/04/2021	Discretionary	NB
		Children - maximum per item	2.40	2.90	21%	01/04/2021	Discretionary	NB
		Children - per day library open during first week (daily rate)	0.06	0.06	0%	01/04/2021	Discretionary	NB
		Children in public care	Exempt	Exempt	n/a	01/04/2021	Discretionary	NB
		Institutions - maximum per item	5.30	6.50	23%	01/04/2021	Discretionary	NB
		Institutions - per day library open during first week (daily rate)	0.35	0.35	0%	01/04/2021	Discretionary	NB
	Library Reservation Fees	a) Book / Audio Books Reservations - Standard charge	1.15	1.30	13%	01/04/2021	Discretionary	NB
		a) Book / Audio Books Reservations - Under 18s (Incl children in public care)	Exempt	Exempt	n/a	01/04/2021	Discretionary	

VAT Classes:

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Library Service cont.	Library Reservation Fees cont.	b) Items supplied from outside Oxfordshire - Standard charge	9.00	10.00	11%	01/04/2021	Discretionary	NB
		c) Audio Visual Reservations (excluding Audio Books): - Concessionary rate	0.65	0.65	0%	01/04/2021	Discretionary	NB
		c) Audio Visual Reservations (excluding Audio Books): - Standard charge	1.15	1.30	13%	01/04/2021	Discretionary	NB
		Items supplied by the British Library and Universities	18.00	20.00	11%	01/04/2021	Discretionary	NB
	Microform Copying	a) self service copying	0.80	0.90	13%	01/04/2021	Discretionary	SR
		b) staff service	1.60	1.70	6%	01/04/2021	Discretionary	SR
	Photocopying	A3 BW & Colour	0.50	0.60	20%	01/04/2021	Discretionary	SR
		A4 BW & Colour	0.25	0.30	20%	01/04/2021	Discretionary	SR
	Replacement of Library Tickets	per ticket	3.15	3.15	0%	01/04/2021	Discretionary	NB
	Vocal/Orchestral Play sets	- Orchestral Sets Non Oxfordshire Borrowers	42.00	51.00	21%	01/04/2021	Discretionary	NB
		- Orchestral Sets Oxfordshire Borrowers	32.00	40.00	25%	01/04/2021	Discretionary	NB
		- Play Sets	5.70	6.00	5%	01/04/2021	Discretionary	NB
		a) Booking Fee per 4 month loan Oxfordshire Borrowers - per score with performance time of 5 minutes or less	0.80	0.90	13%	01/04/2021	Discretionary	NB
		a) Booking Fee per 4 month loan Oxfordshire Borrowers - per score with performance time of more than 5 minutes	1.90	2.20	16%	01/04/2021	Discretionary	NB

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Library Service cont.	Vocal/Orchestral Play sets cont.	a) Booking Fee per 4 month loan Non Oxfordshire Borrowers - per score with performance time of more than 5 minutes	3.20	3.60	13%	01/04/2021	Discretionary	NB
		a) Booking Fee per 4 month loan Non Oxfordshire Borrowers - per score with performance time of 5 minutes or less	1.50	1.70	13%	01/04/2021	Discretionary	NB
		b) Overdue charge - per playset, per day library open during first week (daily rate) (maximum £5.70)	0.60	0.35	-42%	01/04/2021	Discretionary	NB
		b) Overdue charge - per week or part week, per loan, vocal or orchestral	13.70	15.00	9%	01/04/2021	Discretionary	NB
		c) Administration fee for performance sets supplied from outside Oxfordshire.	7.65	8.00	5%	01/04/2021	Discretionary	NB
Museum Service	Conservation & Exhibition Services	a) MRC Remedial conservation - per hour	63.50	65.00	2%	01/04/2021	Discretionary	SR
		c) Specialist Climate Controlled Collections Storage and Care per year - Large Item (c.0.5 cubic meters)	440.00	450.00	2%	01/04/2021	Discretionary	SR
		c) Specialist Climate Controlled Collections Storage and Care per year - Medium Item (c 20x20x20cm)	251.00	256.00	2%	01/04/2021	Discretionary	SR
		c) Specialist Climate Controlled Collections Storage and Care per year - Small Item (c.10x10x10cm)	126.00	129.00	2%	01/04/2021	Discretionary	SR

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Museum Service cont.	Conservation & Exhibition Services cont.	d) General Collections storage and Care per year - Large Item	502.00	512.00	2%	01/04/2021	Discretionary	SR
		e) Environmental Monitoring (per month) - for 3 thermohygrographs	59.00	60.50	3%	01/04/2021	Discretionary	SR
		f) Conservation Advice per hour	59.00	60.50	3%	01/04/2021	Discretionary	SR
		f) Conservation Advice per hour - per day	471.00	483.00	3%	01/04/2021	Discretionary	SR
		f) Conservation Advice per hour - per half-day	236.00	242.00	3%	01/04/2021	Discretionary	SR
		g) Museum Pest Management plus materials - per day	471.00	483.00	3%	01/04/2021	Discretionary	SR
		g) Museum Pest Management plus materials - per half day	236.00	242.00	3%	01/04/2021	Discretionary	SR
		g) Museum Pest Management plus materials - per hour	59.00	60.50	3%	01/04/2021	Discretionary	SR
		h) Hire of display equipment - Cases - per day	21.00	22.00	5%	01/04/2021	Discretionary	SR
		h) Hire of display equipment - Cases - per month	225.00	230.00	2%	01/04/2021	Discretionary	SR
		h) Hire of display equipment - Cases - per week	102.00	104.50	2%	01/04/2021	Discretionary	SR
		i) Training - per day	471.00	483.00	3%	01/04/2021	Discretionary	SR
		i) Training - per half day	236.00	242.00	3%	01/04/2021	Discretionary	SR
		k) Documentation and storage of archaeological archives -per archaeological storage box (0.022m3)	68.50	70.00	2%	01/04/2021	Discretionary	SR

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Museum Service cont.	Conservation & Exhibition Services cont.	k) Documentation and storage of archaeological archives- site archive up to 3 archaeological storage boxes ((0.022m3)	105.00	107.00	2%	01/04/2021	Discretionary	SR
		Loan of datalogger and printout per period up to 2 months	59.00	60.50	3%	01/04/2021	Discretionary	SR
	Hire of Accommodation	a) Oxfordshire Museum - Exhibition Gallery - per week	210.00	215.00	2%	01/04/2021	Discretionary	EX
		b) Brewhouse - Exhibition Gallery - 1/2 day Commercial Use	70.00	72.00	3%	01/04/2021	Discretionary	EX
		b) Brewhouse - Exhibition Gallery - 1/2 day Community Use	28.00	28.50	2%	01/04/2021	Discretionary	EX
		b) Brewhouse - Exhibition Gallery - per day - Commercial Use	106.00	109.00	3%	01/04/2021	Discretionary	EX
		b) Brewhouse - Exhibition Gallery - per day - Community Use	53.00	54.00	2%	01/04/2021	Discretionary	EX
		b) Brewhouse - Exhibition Gallery - per month	273.00	278.00	2%	01/04/2021	Discretionary	EX
		c) Coachhouse - 1/2 day Commercial Use	83.00	86.00	4%	01/04/2021	Discretionary	EX
		c) Coachhouse - 1/2 day Community Use	39.00	40.00	3%	01/04/2021	Discretionary	EX
		c) Coachhouse - per day - Commercial Use	146.00	150.00	3%	01/04/2021	Discretionary	EX
		c) Coachhouse - per day - Community Use	65.00	66.50	2%	01/04/2021	Discretionary	EX
		d) MRC Education Lecture Room - 1/2 day Community Use	28.00	28.50	2%	01/04/2021	Discretionary	EX
		d) MRC Education Lecture Room - per day - Community Use	55.00	54.00	-2%	01/04/2021	Discretionary	EX

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Museum Service cont.	Hire of Accommodation cont.	e) Provision of staff to support - activities of hirer per hour - during Museum open hours	22.50	23.00	2%	01/04/2021	Discretionary	SR
		e) Provision of staff to support - activities of hirer per hour - out of Museum open hours	35.00	36.00	3%	01/04/2021	Discretionary	SR
		f)Coach House charge for use outside normal hours plus staffing as necessary Commercial use up to 3 hours	77.00	79.00	3%	01/04/2021	Discretionary	EX
		f)Coach House charge for use outside normal hours plus staffing as necessary Education use up to 3 hours	52.00	53.00	2%	01/04/2021	Discretionary	EX
		Location fee for use of Oxfordshire Museum/Museums Resource Centre or Swalcliffe Barn premises for film / TV / broadcast purposes per hour or part hour	62.00	64.00	3%	01/04/2021	Discretionary	EX
	Learning & Access	Facilitated Community Group Visits to The Oxfordshire Museum - per group during normal opening hours	27.00	27.50	2%	01/04/2021	Discretionary	NB
		Family Learning Drop In at The Oxfordshire Museum - per child costs supported by Friends of Museum	2.00	2.00	0%	01/04/2021	Discretionary	NB

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Museum Service cont.	Learning & Access cont.	Family Learning Drop In at The Oxfordshire Museum - per family of up to 3 children Costs supported by Friends of Museum	5.00	5.00	0%	01/04/2021	Discretionary	NB
		Outreach School Sessions KS1 (approximately 1.25 hours) - up to 30 children	99.00	101.50	3%	01/04/2021	Discretionary	NB
		Outreach School Sessions KS2 (approximately 1.5 hours) - up to 30 children	120.00	123.00	3%	01/04/2021	Discretionary	NB
		Reminiscence Box Loans - per 2 week loan	24.00	24.50	2%	01/04/2021	Discretionary	NB
		Reminiscence sessions - Maximum 15 participants	24.00	24.50	2%	01/04/2021	Discretionary	NB
		School Box Loans - per term	35.00	36.00	3%	01/04/2021	Discretionary	NB
		School Sessions at The Oxfordshire Museum - up to 30 children	85.00	87.00	2%	01/04/2021	Discretionary	NB
	Microform Copying	Copying by Staff - per A3 copy	1.60	1.70	6%	01/04/2021	Discretionary	SR
		Copying by Staff - per A4 copy	1.60	1.70	6%	01/04/2021	Discretionary	SR
	MRC Digital Imaging	Plain paper Digital Prints (pre-existing image) - per copy on A3	6.40	8.00	25%	01/04/2021	Discretionary	SR
		Electronic files (pre-existing image, compressed) - per image 700 pixels	1.60	1.70	6%	01/04/2021	Discretionary	SR
		'- Use of Digital Camera/USB Memory Stick per day	7.00	8.00	14%	01/04/2021	Discretionary	SR
		'- Use of Digital Camera/USB Memory Stick per week	20.00	23.00	15%	01/04/2021	Discretionary	SR

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Museum Service cont.	MRC Digital Imaging cont.	Electronic files (automated scan or pre-existing scans) - per sheet scanned	1.60	1.70	6%	01/04/2021	Discretionary	SR
		Electronic files (photographed to order, uncompressed) - per image 3200 pixels and above	14.80	28.00	89%		Discretionary	SR
		Electronic files (photographed to order, compressed) - per image 2500 pixels	10.50	24.00	129%	01/04/2021	Discretionary	SR
		Electronic files (pre-existing image, compressed) - per image 2250 pixels	6.40	8.00	25%	01/04/2021	Discretionary	SR
		Electronic files (pre-existing image, uncompressed) - per image 3200 pixels and above	10.50	12.00	14%	01/04/2021	Discretionary	SR
		Internal Use Commercial - For use within organisation	26.00	26.60	2%	01/04/2021	Discretionary	SR
		Photo paper Digital Prints (photographed to order) - per copy on A3 paper	14.80	28.00	89%	01/04/2021	Discretionary	SR
		Photo paper Digital Prints (photographed to order) - per copy on A4 (or smaller)	14.80	28.00	89%	01/04/2021	Discretionary	SR
		Photo paper Digital Prints (pre-existing image) - per copy A3	10.50	12.00	14%	01/04/2021	Discretionary	SR
		Photo paper Digital Prints (pre-existing image) - per copy A4	10.50	12.00	14%	01/04/2021	Discretionary	SR
		Plain paper Digital Prints (photographed to order) - per copy on A4	10.50	24.00	129%	01/04/2021	Discretionary	SR

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Museum Service cont.	MRC Digital Imaging cont.	Plain paper Digital Prints (photographed to order) - per copy on A3	10.50	24.00	129%	01/04/2021	Discretionary	SR
		Plain paper Digital Prints (pre-existing image) - per copy on A4	6.40	8.00	25%	01/04/2021	Discretionary	SR
		Publication Commercial - Per extra instance of an image	19.00	19.50	3%	01/04/2021	Discretionary	SR
		Publication Commercial - Per image	45.00	46.00	2%	01/04/2021	Discretionary	SR
		Transfer to CD-R	6.00	6.20	3%	01/04/2021	Discretionary	SR
	MRC Reproduction Fees	One programme, unlimited transmissions, one country (EU = one country) - per image used, 0-6 years	77.00	79.00	3%	01/04/2021	Discretionary	SR
		One programme, unlimited transmissions, one country (EU = one country) - per image used, in perpetuity	128.00	131.00	2%	01/04/2021	Discretionary	SR
		One programme, unlimited transmissions, worldwide - per image used, 0-6 years	194.00	198.00	2%	01/04/2021	Discretionary	SR
		One programme, unlimited transmissions, worldwide - per image used, in perpetuity	317.00	324.00	2%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (11-15 images)	7.00	7.20	3%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (16-20 images)	6.25	6.40	2%	01/04/2021	Discretionary	SR

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Museum Service cont.	MRC Digital Imaging cont.	Publication: academic - Per image used (1st image)	14.80	15.10	2%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (2 images)	11.10	11.40	3%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (21-40 images)	3.90	4.00	3%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (3 images)	9.90	10.10	2%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (4 images)	9.20	9.40	2%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (41-60 images)	3.10	3.20	3%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (5 images)	8.90	9.10	2%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (61 or more images)	2.70	2.80	4%	01/04/2021	Discretionary	SR
		Publication: academic - Per image used (6-10 images)	8.20	8.40	2%	01/04/2021	Discretionary	SR
		Publication: local individuals, organisations and partners - Per use of one or more images	20.00	20.00	0%	01/04/2021	Discretionary	SR
	Museums Service Research Enquires	- higher rate for businesses and profit-making organisations - per hour (or pro-rata) Minimum 30 minutes £35. Maximum 2 hours £140.	62.00	70.00	13%	01/04/2021	Discretionary	SR
		- written reply to each enquiry - per hour (or pro-rata) Minimum 30 minutes £20, Maximum 2 hours £80.	41.00	40.00	-2%	01/04/2021	Discretionary	SR
VAT Classes: NB - Non Business	Oxfordshire Museum Lecture Fees plus travel at current OCC	Per event	66.00	66.00	0%	01/04/2021	Discretionary	SR

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	
Museum Service cont.	Postage & Packing	Disc Mailer - CR-ROM supplied in disc mailer	6.00	7.00	17%	01/04/2021	Discretionary	SR	
		Air Mail - additional to basic cost	3.00	3.50	17%	01/04/2021	Discretionary	SR	
		Cardboard Tube - Copies supplied in 450mm cardboard tube	6.00	7.00	17%	01/04/2021	Discretionary	SR	
		Reinforced Envelope in reinforced C4 envelope	3.00	3.50	17%	01/04/2021	Discretionary	SR	
		Administrative Charge	Minimum charge for providing an invoice for any service	30.00	30.00	0%	01/04/2021	Discretionary	SR
		Use of Oxfordshire Museum Garden for Wedding Photography	Per event	95.00	97.00	2%	01/04/2021	Discretionary	EX
Registration Service	Amendment Fee for all Marriage and Civil partnership ceremonies	per amendment	60.00	60.00	0%	01/04/2021	Discretionary	NB	
	Amendment Fee for other Civil ceremonies- If the fee for other civil ceremonies attracts VAT so does the amendment fee	per amendment	60.00	60.00	0%	01/04/2021	Discretionary	SR	
	Births, Deaths Certificates ( Marriage inc line 24-46)	from a current register	11.00	11.00	0%	01/04/2021	Statutory	NB	
		from a deposited register on day of registration	11.00	11.00	0%	01/04/2021	Statutory	NB	
	Short Birth Certificate	from a current register	11.00	11.00	0%	01/04/2021	Statutory	NB	
		from a deposited register on day of registration	11.00	11.00	0%	01/04/2021	Statutory	NB	
	Space 17 addition	Per application	40.00	40.00	0%	01/04/2021	Statutory	NB	
	Commemorative Certificates	per certificate	10.00	10.00	0%	01/04/2021	Statutory	SR	
	Consideration for a correction	Per application	75.00	75.00	0%	01/04/2021	Statutory	NB	
	Consideration for a correction (RG involvement)	Per application	90.00	90.00	0%	01/04/2021	Statutory	NB	
Consideration of Foreign Divorce	Per application	50.00	50.00	0%	01/04/2021	Statutory	NB		
Consideration of Foreign Divorce (RG involvement)	Per application	75.00	75.00	0%	01/04/2021	Statutory	NB		

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Registration Service cont.</b>	Conversion of a Civil Partnership into Marriage	Standard Service	45.00	45.00	0%	01/04/2021	Statutory	NB
		Two stage procedure on other premises - completing the declaration	27.00	27.00	0%	01/04/2021	Statutory	NB
		Two stage procedure on other premises -signing the declaration in a religious registered for marriage of same sex couples	91.00	91.00	0%	01/04/2021	Statutory	NB
	Statutory Priority Certificate	Per application	35.00	35.00	0%	01/04/2021	Statutory	SR
	Licence for approved premises	3 year licence	2,200.00	2,250.00	2%	01/04/2021	Discretionary	NB
	Marriage & Civil partnership fees at former Register Office Marriage rooms Monday - Friday during office hours and Saturday mornings between 9.00am and 12 noon. ( Includes the cost of one	Abingdon- Roysse Court (Mon -Fri)	310.00	325.00	5%	01/04/2021	Discretionary	NB
		Attending chapel	97.00	97.00	0%	01/04/2021	Statutory	NB
		Banbury Bodicote House	310.00	325.00	5%	01/04/2021	Discretionary	NB
		Bicester - Garth Park	310.00	325.00	5%	01/04/2021	Discretionary	NB
		Dexter Room Sat AM	310.00	325.00	5%	01/04/2021	Discretionary	NB
		Dexter Room Tues-Fri	310.00	325.00	5%	01/04/2021	Discretionary	NB
		Didcot - Broadway Room	310.00	325.00	5%	01/04/2021	Discretionary	NB
		Henley - Regatta Court	310.00	325.00	5%	01/04/2021	Discretionary	NB
		Witney - Windrush Rooms	310.00	325.00	5%	01/04/2021	Discretionary	NB
		Oxford - Tidmarsh Lane		325.00	0%	01/04/2021	Discretionary	NB
		RO (Tues only)	57.00	57.00	0%	01/04/2021	Statutory	NB
		Total for all district Offices (Sat pm)	585.00	600.00	3%	01/04/2021	Discretionary	NB
		Total for all district Offices (Sun and BH)	650.00	665.00	2%	01/04/2021	Discretionary	NB
	Non refundable booking fee	Per Ceremony		150.00	NEW	01/04/2021	Discretionary	EX
	Marriages and Civil Partnerships at Approved Venues (9.00am to 5.30pm)	Monday - Saturday	600.00	630.00	5%	01/04/2021	Discretionary	NB
VAT Classes:		Sunday & Bank Holiday	650.00	665.00	2%	01/04/2021	Discretionary	NB

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
<b>Registration Service cont.</b>	Marriages at Approved Venues (on or after 6pm)	Monday - Saturday	670.00	705.00	5%	01/04/2021	Discretionary	NB
		Sunday & Bank Holiday	730.00	765.00	5%	01/04/2021	Discretionary	NB
	Notice of Marriages and Civil Partnership	Extended 70 day Notice for foreign Nationals ( for 1 person)	47.00	47.00	0%	01/04/2021	Statutory	NB
		Notice of Marriage/Civil Partnership (for 1 person)	35.00	35.00	0%	01/04/2021	Statutory	NB
	Other Civil Ceremonies ( Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration	Individual Citizenship Ceremonies (Oxford Register Office only)	235.00	285.00	21%	01/04/2021	Discretionary	SR
		Monday - Friday	275.00	280.00	2%	01/04/2021	Discretionary	SR
		Saturday	310.00	315.00	2%	01/04/2021	Discretionary	SR
		Sunday & Bank Holiday	320.00	325.00	2%	01/04/2021	Discretionary	SR
	Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Approved venues	Monday - Friday	275.00	280.00	2%	01/04/2021	Discretionary	SR
		Saturday	310.00	315.00	2%	01/04/2021	Discretionary	SR
		Sunday & Bank Holiday	320.00	325.00	2%	01/04/2021	Discretionary	SR
	Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council	Group Citizenship Ceremony at County Hall	80.00	80.00	0%	01/04/2021	Statutory	NB
		Monday - Friday	400.00	410.00	3%	01/04/2021	Discretionary	SR
		Saturday	410.00	420.00	2%	01/04/2021	Discretionary	SR
		Sunday & Bank Holiday	420.00	430.00	2%	01/04/2021	Discretionary	SR
		Your day your way ceremony	720.00	755.00	5%	01/04/2021	Discretionary	NB/SR
	Searches in indexes	General Search	18.00	18.00	0%	01/04/2021	Statutory	NB
<b>Customer Service Centre</b>	Concessionary Fares	Card issue and admin	10.00	10.00	0%	01/04/2021	Discretionary	NB
	Disabled Parking	Card issue and admin, assessment service	10.00	10.00	0%	01/04/2021	Discretionary	NB

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class	
Human Resources	Job Evaluations for Academies	Ad-Hoc/ Re-evaluation of a Role per role	164.00	164.00	0%	01/04/2021	Discretionary	SR	
		Rate per hour if it takes more than 25 hours per role	246.00	246.00	0%	01/04/2021	Discretionary	SR	
Music Service	Charges to schools	Adults	118.00	118.00	0%	01/04/2021	Discretionary	EX	
		Curriculum (per hour)	65.00	65.00	0%	01/04/2021	Discretionary	EX	
		First Access (60 or 45 minutes)	1,550.00	1,550.00	0%	01/04/2021	Discretionary	EX	
		Play On (1 hour)	1,850.00	1,850.00	0%	01/04/2021	Discretionary	EX	
		Play On (30 minutes)	930.00	930.00	0%	01/04/2021	Discretionary	EX	
		Play On (40 minutes)	1,230.00	1,230.00	0%	01/04/2021	Discretionary	EX	
		summer fun	118.00	118.00	0%	01/04/2021	Discretionary	EX	
		Transport Zone 1	100.00	100.00	0%	01/04/2021	Discretionary	EX	
		Transport Zone 2	85.00	85.00	0%	01/04/2021	Discretionary	EX	
		Transport Zone 3	70.00	70.00	0%	01/04/2021	Discretionary	EX	
		Transport Zone 4	45.00	45.00	0%	01/04/2021	Discretionary	EX	
		workshops	13.00	13.00	0%	01/04/2021	Discretionary	EX	
		Ensembles	Choir Primary	45.00	45.00	0%	01/04/2021	Discretionary	EX
			CMS Pass	159.00	159.00	0%	01/04/2021	Discretionary	EX
			County Level Ensemble 1 hours	50.00	50.00	0%	01/04/2021	Discretionary	EX
			County Level Ensemble 1.5 hours	60.00	60.00	0%	01/04/2021	Discretionary	EX
			County Level Ensemble 2 hours	87.00	87.00	0%	01/04/2021	Discretionary	EX
			Full membership CMS lessons - Central Music School	105.00	105.00	0%	01/04/2021	Discretionary	EX
			Full membership Standard Ensemble lessons	76.00	76.00	0%	01/04/2021	Discretionary	EX
			Secondary Choir Activity	55.00	55.00	0%	01/04/2021	Discretionary	EX
			Single ensemble - OCMS lessons	55.00	55.00	0%	01/04/2021	Discretionary	EX
			Group Tuition	Group of 2 (20 minutes)	10.20	10.20	0%	01/04/2021	Discretionary
		Group of 2 (30 minutes)		15.00	15.00	0%	01/04/2021	Discretionary	EX
Group of 3-4 (20 minutes)	7.20	7.20		0%	01/04/2021	Discretionary	EX		

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Current Charge £	Proposed Charge 2021/22 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Music Service cont.	Hire	Hire of Instruments (All other instruments on offer)	48.00	48.00	0%	01/04/2021	Discretionary	EX
		Hire of Instruments (Violin, Viola and Guitars only)	27.00	27.00	0%	01/04/2021	Discretionary	EX
		Instrument Purchase Charge	75.00	75.00	0%	01/04/2021	Discretionary	SR
		Oxfordshire County Youth orchestra	799.00	799.00	0%	01/04/2021	Discretionary	EX
		Oxfordshire schools orchestra	575.00	575.00	0%	01/04/2021	Discretionary	EX
		Oxfordshire Schools Symphony Orchestra	875.00	875.00	0%	01/04/2021	Discretionary	EX
		Oxfordshire Youth Music Theatre	500.00	500.00	0%	01/04/2021	Discretionary	EX
	Individual Tuition	Individual 40 minutes	39.00	39.00	0%	01/04/2021	Discretionary	EX
		Individual 20 minutes	19.20	19.20	0%	01/04/2021	Discretionary	EX
		Individual 30 Minutes	29.00	29.00	0%	01/04/2021	Discretionary	EX
		Individual 45 minutes	44.00	44.00	0%	01/04/2021	Discretionary	EX
		Individual 60 minutes	59.00	59.00	0%	01/04/2021	Discretionary	EX
	Late cancellation Charge	Late Cancellation fee	45.00	45.00	0%	01/04/2021	Discretionary	EX
	Extra late cancellation Charge	Very late cancellation fee	55.00	55.00	0%	01/04/2021	Discretionary	EX
	Other Charges	Key stage 1 festival	4.00	4.00	0%	01/04/2021	Discretionary	EX
		launchpad band	13.00	13.00	0%	01/04/2021	Discretionary	EX
		Primary Pop	4.00	4.00	0%	01/04/2021	Discretionary	EX
		spotlight talent	4.00	4.00	0%	01/04/2021	Discretionary	EX
	Own teacher accompanist	Accompanist own teacher	30.00	30.00	0%	01/04/2021	Discretionary	EX
	Not own teacher accompanist	Accompanist Oxfordshire County Music Service teacher	45.00	45.00	0%	01/04/2021	Discretionary	EX

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## Review of Charges 2022/23

## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Proposed Charge 2021/22 £	Proposed Charge 2022/23 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Registration Service	Amendment Fee for all Marriage and Civil partnership ceremonies	per amendment	60.00	60.00	0%	01/04/2022	Discretionary	NB
	Amendment Fee for other Civil ceremonies- If the fee for other civil ceremonies attracts VAT so does the amendment fee	per amendment	60.00	60.00	0%	01/04/2022	Discretionary	SR
	Births, Deaths Certificates ( Marriage inc line 24-46)	from a current register	11.00	11.00	0%	01/04/2022	Statutory	NB
		from a deposited register on day of registration	11.00	11.00	0%	01/04/2022	Statutory	NB
	Short Birth Certificate	from a current register	11.00	11.00	0%	01/04/2022	Statutory	NB
		from a deposited register on day of registration	11.00	11.00	0%	01/04/2022	Statutory	NB
	Space 17 addition	Per application	40.00	40.00	0%	01/04/2022	Statutory	NB
	Commemorative Certificates	per certificate	10.00	10.00	0%	01/04/2022	Statutory	SR
	Consideration for a correction	Per application	75.00	75.00	0%	01/04/2022	Statutory	NB
	Consideration for a correction (RG involvement)	Per application	90.00	90.00	0%	01/04/2022	Statutory	NB
	Consideration of Foreign Divorce	Per application	50.00	50.00	0%	01/04/2022	Statutory	NB
	Consideration of Foreign Divorce (RG involvement)	Per application	75.00	75.00	0%	01/04/2022	Statutory	NB
	Conversion of a Civil Partnership into Marriage	Standard Service	45.00	45.00	0%	01/04/2022	Statutory	NB
		Two stage procedure on other premises - completing the declaration	27.00	27.00	0%	01/04/2022	Statutory	NB
		Two stage procedure on other premises -signing the declaration in a religious registered for marriage of same sex couples	91.00	91.00	0%	01/04/2022	Statutory	NB
	Statutory Priority Certificate	Per application	35.00	35.00	0%	01/04/2022	Statutory	SR

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Proposed Charge 2021/22 £	Proposed Charge 2022/23 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Registration Service cont.	Licence for approved premises	3 year licence	2,250.00	2,325.00	3%	01/04/2022	Discretionary	NB
	Marriage & Civil partnership fees at former Register Office Marriage rooms Monday - Friday during office hours and Saturday mornings between 9.00am and 12 noon. ( Includes the cost of one certificate)	Abingdon- Roysse Court (Mon -Fri)	325.00	335.00	3%	01/04/2022	Discretionary	NB
		Attending chapel	97.00	97.00	0%	01/04/2022	Statutory	NB
		Banbury Bodicote House	325.00	335.00	3%	01/04/2022	Discretionary	NB
		Bicester - Garth Park	325.00	335.00	3%	01/04/2022	Discretionary	NB
		Dexter Room Sat AM	325.00	335.00	3%	01/04/2022	Discretionary	NB
		Dexter Room Tues-Fri	325.00	335.00	3%	01/04/2022	Discretionary	NB
		Didcot - Broadway Room	325.00	335.00	3%	01/04/2022	Discretionary	NB
		Henley - Regatta Court	325.00	335.00	3%	02/04/2022	Discretionary	NB
		Witney - Windrush Rooms	325.00	335.00	3%	01/04/2022	Discretionary	NB
		Oxford - Tidmarsh Lane	325.00	335.00	3%	01/04/2022	Discretionary	NB
		RO (Tues only)	57.00	57.00	0%	01/04/2022	Statutory	NB
		Total for all district Offices (Sat pm)	600.00	650.00	8%	01/04/2022	Discretionary	NB
		Total for all district Offices (Sun and BH)	665.00	690.00	4%	01/04/2022	Discretionary	NB
	Non refundable booking fee	Per Ceremony	150.00	175.00	17%	01/04/2022	Discretionary	EX
	Marriages and Civil Partnerships at Approved Venues (9.00am to 5.30pm)	Monday - Saturday	630.00	650.00	3%	01/04/2022	Discretionary	NB
		Sunday & Bank Holiday	665.00	690.00	4%	01/04/2022	Discretionary	NB
	Marriages at Approved Venues (on or after 6pm)	Monday - Saturday	705.00	730.00	4%	01/04/2022	Discretionary	NB
		Sunday & Bank Holiday	765.00	790.00	3%	01/04/2022	Discretionary	NB
	Notice of Marriages and Civil Partnership	Extended 70 day Notice for foreign Nationals ( for 1 person)	47.00	47.00	0%	01/04/2022	Statutory	NB
		Notice of Marriage/Civil Partnership (for 1 person)	35.00	35.00	0%	01/04/2022	Statutory	NB

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## Customers, Organisational Development &amp; Resources

Service Area	Charge	Unit	Proposed Charge 2021/22 £	Proposed Charge 2022/23 £	Change %	Proposed date effective from	Discretionary or Statutory	VAT Class
Registration Service cont.	Other Civil Ceremonies ( Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Registration Offices	Individual Citizenship Ceremonies (Oxford Register Office only)	285.00	295.00	4%	01/04/2022	Discretionary	SR
		Monday - Friday	280.00	290.00	4%	01/04/2022	Discretionary	SR
		Saturday	315.00	325.00	3%	01/04/2022	Discretionary	SR
		Sunday & Bank Holiday	325.00	335.00	3%	01/04/2022	Discretionary	SR
	Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at Approved venues	Monday - Friday	280.00	290.00	4%	01/04/2022	Discretionary	SR
		Saturday	315.00	325.00	3%	01/04/2022	Discretionary	SR
		Sunday & Bank Holiday	325.00	335.00	3%	01/04/2022	Discretionary	SR
	Other Civil Ceremonies (Naming Ceremonies, Renewal of Vows, Partnership/Commitment Ceremonies) at venues not approved by Oxfordshire County Council	Group Citizenship Ceremony at County Hall	80.00	80.00	0%	01/04/2022	Statutory	NB
		Monday - Friday	410.00	425.00	4%	01/04/2022	Statutory	SR
		Saturday	420.00	435.00	4%	01/04/2022	Statutory	SR
Sunday & Bank Holiday		430.00	445.00	3%	01/04/2022	Statutory	SR	
Your day your way ceremony		755.00	760.00	1%	01/04/2022	Statutory	NB/SR	
Searches in indexes	General Search	18.00	18.00	0%	01/04/2022	Statutory	NB	

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